

Board of Road Commissioners Meeting
County Services Building
December 10, 2025

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, December 10, 2025.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch, Heykoop, LaFever.

Staff present: Timmer, Terryn, Curtis, Frick, Shafer.

Visitors: Savanna LaFever, Hart City resident; Stephanie Hughes, Golden Township resident; Tina Wightman, Edward Jones; Tim Beggs, Oceana County Commissioner

TOTAL: 4 visitors

AGENDA

Motion by Heykoop and supported by LaFever to approve the following Agenda items for discussion.

1. Edward Jones Presentation
2. M-20 Steel Roof Bids
3. Road Classification
4. Selling Federal Aid
5. Approve 2026 Proposed Budget
6. Approve 2026 Board Meeting Dates

Roll call vote: Heykoop – yes; LaFever – yes; Gowell – yes; Koch – yes; Myers – yes.

Motion carried.

CITIZEN'S PARTICIPATION

None.

APPROVAL OF MINUTES

Motion by Heykoop and supported by Koch to approve the Minutes of the November 19, 2025 Regular Board Meeting as presented.

Roll call vote: Heykoop - yes; Koch - yes; Gowell - yes; LaFever - yes; Myers - yes.
Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72459 (Payroll)	\$ 143,309.91
Voucher No. 72460 (Accounts Payable)	<u>\$ 556,683.23</u>
	\$ 699,993.14

Roll call vote: Gowell - yes; Koch - yes; Heykoop - yes; LaFever - yes; Myers - yes.

Motion carried.

RESOLUTION NO. 1 – TRANSFER 401 AND 457 INVESTMENTS TO JOHN HANCOCK USING TINA WIGHTMAN FROM EDWARD JONES AS FINANCIAL ADVISOR

Motion by Heykoop and supported by LaFever to transfer 401 and 457 accounts from EMPOWER to John Hancock using Tina Wightman from Edward Jones in Fremont, MI as Financial Advisor.

Roll call vote: Heykoop – yes; LaFever – yes; Gowell – yes; Koch – yes; Myers – yes.

Motion carried.

RESOLUTION NO. 2 – AWARD M-20 STEEL ROOF REPLACEMENT

Motion by Heykoop and supported by LaFever to award Steel Roof Contract to DW Miller for \$36,000.

Roll call vote: Heykoop – yes; LaFever – yes; Gowell – yes; Koch – yes; Myers – yes.

Motion carried.

RESOLUTION NO. 3 – CHANGE CLASSIFICATION OF THE FOLLOWING LOCAL ROADS TO PRIMARY ROADS, AND CHANGE THE DESIGNATION OF THE FOLLOWING PRIMARY ROADS TO ALL SEASON CLASS A TRUCK ROUTES

Motion by Koch and supported by Gowell to reclassify 72nd Ave from Webster to Winston, (BMP 1.489 to EMP 2.523), Polk Rd from 116th to 144th (BMP 7.542 to EMP 11.044), and 68th Ave from Garfield to 1050' south of Garfield (BMP 1.748 to EMP 1.947) from Local Roads to Primary Roads, and to change the designation of 192nd from Monroe to Jackson (BMP 10.526 to EMP 11.494) and 68th Ave from Garfield to 1050' south of Garfield (BMP 1.748 to EMP 1.947) to ALL SEASON CLASS A TRUCK ROUTES.

Roll call vote: Koch – yes; Gowell – yes; LaFever – yes; Myers – yes, Heykoop - abstained.

Motion carried.

RESOLUTION NO. 4 - FEDERAL AID BUYOUT, SELL 2027 FEDERAL AID BACK TO MDOT

Motion by Heykoop and supported by Koch to sell OCRC's qualifying federal aid for MDOT project number 223885CON, RTF Region 14, Oceana County, N Oceana Dr from Madison to Hogan, Primary Work Type 166-Concrete Repair, back to MDOT utilizing **MDOT's FEDERAL AID BUYOUT PROGRAM EXCHANGE REQUEST-FY 2027**.

Roll call vote: Heykoop – yes; Koch – yes; Gowell – yes; LaFever – yes; Myers – yes.

Motion carried.

APPROVE 2026 PROPOSED BUDGET AS PRESENTED

Chairman Myers stated Board of Commissioner's decision to postpone the motion until December 30th, 2025 Board Meeting.

RESOLUTION NO. 5 – APPROVE 2026 BOARD MEETING DATES

Motion by Gowell and supported by LaFever to approve the 2026 Board Meeting dates as presented for the 2nd and 4th Wednesday of every month at 10:00 AM at the County Services Building with the exception of cancelled meeting on February 25th, cancelled meeting on March 25th, July 22nd meeting rescheduled to the 5th Wednesday of the month on July 29th, cancelled meeting on November 11th and the last meeting in December will be held on Wednesday, December 30, 2026.

Roll call vote: Gowell – yes; LaFever – yes; Koch – yes; Heykoop – yes; Myers – yes.

Motion carried.

STAFF REPORTS

Managing Director reports that the State crew, M-20 Garage crew and Hart Garage crew have been removing snow and ice.

Engineering worked on M-20 tunnel final project package and advertisement, Madison Road final change orders and estimates, finalized Polk Road design contract and kickoff meeting for design, worked on Madison Road from 160th to 176th NEPA, and soil borings, Longbridge Project design update and township estimates. Sign Safety Upgrade Project was worked on by engineering department and punch lists and final quantities were determined.

Traffic Services/Safety worked on evaluating Paser ratings for past 9 years (30% increase in quality of primary roads since 2016).

2026 budget was developed.

Managing Director and Engineer had a kick-off meeting with Colliers Engineering & Design for Polk Road project.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:47 AM.

Respectfully submitted,

RENEE CURTIS
Assistant Managing Director - CFO

WILLIAM MYERS
Chairman

DECEMBER 30, 2025

DATE